

Action No.	Date of meeting	Action Item Description	Comments	Assigned To	Status	Status	Date
10	26/11/2015	Review of Annual Report and Accounts 2014-15 and External Audit Report.	RBWM s.151 officer to be asked to review and explain why/why not the auditors do not check compliance with LGPS Regulations, Pension Accounts and CIPFA accountancy disclosure guidance.	Billy Webster	Open	Initially with Howard Pearce. Passed to Billy Webster.	
12	26/11/2015	b) Adoption of Training Plan.	Board members to inform the DPFM of any training completed.	Board Members	Open		
13	26/11/2015	Pension Administration Strategy.	Board members to provide DPFM with a list of key officers within their organisations to be added to Pension Fund distribution list.	Board Members	Open		
14	22/02/2016	Compliance with CIPFA audit guidelines.	Chair to write to s.151 officer regarding Administering Authority's compliance with CIPFA audit guidelines.	Billy Webster	Open	Initially with Howard Pearce. Passed to Billy Webster.	
19	28/04/2016	Review action tracker.	Chairman and Deputy Pension Fund Manager to discuss and review action tracker.	Billy Webster/Kevin Taylor	Open		
23	28/07/2016	Nomination of an Employer Representative	Bracknell Forest to nominate a successor to Alan Nash who is retiring. Kevin Taylor to obtain nomination.	Kevin Taylor	Open	No action taken.	